



Republic of the Philippines  
PROVINCE OF ZAMBOANGA SIBUGAY  
Municipality of Ipil



OFFICE OF THE SANGGUNIANG BAYAN

Presiding Officer / Overall Chairman

☒ **HON. ANAMEL CAMACHO OLEGARIO**

Municipal Vice Mayor  
Chairman: Steering Committee

**SANGGUNIANG BAYAN MEMBERS:**

☒ **HON. GLENN IAN YAMARO SABIJON**

Chairman: Committee on Appropriations and Finance  
Committee on Public Utilities, Transportation  
Committee on Tourism and Public Information

☒ **HON. SHARIF MAZIN ALIH HASIM**

Chairman: Committee on Human Resource and  
Capability Building  
Committee on Infrastructures, Public Works/Project  
Monitoring & Evaluation

☒ **HON. DIANNE LARROSA CATALUÑA**

Chairman: Comm. on Environment & Nat. Resources  
Committee on Health and Sanitation  
Committee on Social Services

☒ **HON. IRIC MANGUBAT ALIBUTDAN**

Chairman: Committee on Agriculture, Agrarian Reform  
Committee on Good Government, Public Ethics &  
Accountability, Human Rights, Labor & Justice  
Committee on Housing and Land Utilization

☐ **HON. JANELLE BORDNER ANDALAHAO**

Chairman: Committee on Cooperative & Livelihood  
Committee on Education and Culture  
Committee on Science, Information, Communication  
and Technology

☒ **HON. ELIAS SUPIANG DANGPALAN**

Chairman: Committee on Public Safety, Security Order/  
LDRRM  
Committee on Women, Children and Family

☐ **HON. JOEL DELLONA EBOL**

Chairman: Committee on Market & Slaughterhouse  
and Economic Enterprise  
Committee on Ways and Means

☒ **HON. ALBERTO ARDIENTE ALCORIZA, JR.**

Chairman: Committee on Rules, Ordinances and  
Resolutions/Privileges  
Committee on Senior Citizen and Person w/ Disability  
Committee on Trade and Industry

☒ **HON. ROY ANDY CAMACHO OLEGARIO**

Chairman: Committee on Barangay Affairs

☒ **HON. ALHAPID ESMAIL MOHAMMAD**

Chairman: Committee on Culture, Tribal and Muslim  
Affairs

☒ **HON. TRIXIE MIL TORRALBA PALALON**

Chairman: Committee on Youth & Sports Development

Legend: ☒ PRESENT ☐ ON LEAVE  
☐ ON OB ☒ ABSENT

EXCERPTS FROM THE MINUTES TAKEN DURING THE  
7<sup>TH</sup> REGULAR SESSION OF THE SANGGUNIANG  
BAYAN OF IPIL, ZAMBOANGA SIBUGAY HELD AT ITS  
SESSION HALL ON AUGUST 13, 2025 AT 9:00 A.M.

ORDINANCE NO. 08-706-2025

AN ORDINANCE EXTENDING THE SERVICES OF THE  
MUNICIPAL SOCIAL WELFARE AND DEVELOPMENT  
OFFICE (MSWDO) DURING SATURDAYS AND  
SUNDAYS AND PROVIDING OVERTIME  
COMPENSATION OR COMPENSATORY TIME OFF FOR  
PERSONNEL RENDERING WEEKEND SERVICES.

WHEREAS, the Municipal Social Welfare and Development  
Office (MSWDO) is mandated to deliver social protection  
programs and services to individuals, families and  
communities in need;

WHEREAS, there is an increasing demand for MSWDO  
services during weekends, particularly from working clients,  
emergency cases and disaster response activities;

WHEREAS, the extension of MSWDO services to Saturdays  
and Sundays will promote accessibility, responsiveness and  
inclusivity of government social welfare programs;

WHEREAS, government employees who will be required to  
report on weekends are entitled to appropriate overtime pay of  
compensatory time off pursuant to existing Civil Service  
Commission and Commission on Audit rules;

NOW THEREFORE, be it ordained by the Sangguniang  
Bayan of Ipil, Zamboanga Sibugay in session assembled that:

SECTION 1 – EXTENDED OFFICE HOURS

The Municipal Social Welfare and Development Office  
(MSWDO) shall operate and provide services on Saturdays  
and Sundays from 8:00 A.M. to 5:00 P.M., in addition to its  
regular workday operations.

SECTION 2 – COVERAGE OF SERVICES

Weekend services shall include, but not limited to: Emergency  
Welfare Assistance, Intake and referral services, Processing of  
AID requests, Crisis Intervention, On-call disaster or  
emergency response

SECTION 3 – PERSONNEL ASSIGNMENT

The MSWDO head shall prepare a weekly duly schedule to



ensure that at least one (1) Social Worker and Supporting Staff are available to render weekend services, subject to rotation and availability.

#### SECTION 4 – OVERTIME COMPENSATION

Personnel rendering service during Saturdays and Sundays shall be entitled to overtime pay or compensatory time off, in accordance with the Civil Service Commission (CSC), Department of Budget and Management (DBM) circulars and Commission on Audit (COA) rules and regulations.

#### SECTION 5 – FUNDING

The necessary funds for the implementation of this Ordinance shall be sourced out from the Municipal Government's General Fund, subject to usual accounting and auditing rules.

#### SECTION 6 – SEPARABILITY CLAUSE

If any provision of this ordinance is declared invalid or unconstitutional, the remaining provisions shall not be affected thereby.

#### SECTION 7 – EFFECTIVITY

This Ordinance shall take effect upon approval of the Municipal Mayor.

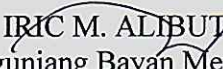
That this Ordinance was moved by Hon. Glenn Ian Y. Sabijon and duly seconded by Hon. Sharif Mazin A. Hasim.

CERTIFIED CORRECT:

  
ESTELITA SLEGUIA, BSC, JD  
Sanggunian Secretary

#### ATTESTATION/CERTIFICATION

I HEREBY ATTEST and CERTIFY that I presided over the 7<sup>th</sup> Regular Session of the 13<sup>th</sup> Sangguniang Bayan of the Municipality of Ipil, Zamboanga Sibugay and that the foregoing legislative measure has been approved and adopted during the aforesaid session.

  
HON. IRIC M. ALIBUTDAN  
Sangguniang Bayan Member  
Presiding Officer

APPROVED by His Honor, the Municipal Mayor, on Sept. 9, 2025 in the Municipality of Ipil, Zamboanga Sibugay, Philippines.

  
RAMSES TROY D. OLEGARIO  
Municipal Mayor

*Note:*

*VM Anamel C. Olegario relinquished the chair to Hon. Iric M. Alibutdan during the passage of this resolution.*